



Volunteer Application Form

Personal information completed on this form is collected for operational and organizational purposes and is held in strict confidence. This information will be used to determine compatibility of the needs and interests of the prospective volunteer with the needs and interests of the hospital and to generate aggregated statistical data. Homewood volunteer phone numbers and e-mail addresses may be given to Homewood staff or other Homewood volunteers to be used specifically to contact volunteers regarding shifts.

For Office Use Only Application Form Received	
By Mail:	
By Fax:	
In Person:	
Date:	

Name: _____ **Date of Birth:** _____
MM / DD / YYYY

Address: _____
Apt/Unit/Number/Name of Street City Province Postal Code

Telephone: Home: _____ Best time to call home: _____
Work: _____ Best time to call work: _____
Cell: _____ E-mail: _____

In Case of Emergency Contact: _____
Telephone: Home: _____ Work: _____ Cell: _____

Volunteer Experience: (please specify organization, dates and position/duties)

Paid Employment: (please specify organization, dates and position/duties)

Education Background or Training: (please specify time periods)

Hobbies/Interests:

Community Affiliations: (clubs, groups, organizations that you belong to)

Describe your motivation for wishing to volunteer:

Which source prompted your application to Volunteer at Homewood? (check **ONE** only please)

Staff	Guelph Mercury	Highschool
Another volunteer	Tribune	College
Other: _____	Volunteer Centre	University

Length of Time Commitment? (number of months/years) _____

When are you available to volunteer? _____

Monday Mornings Tuesday Afternoons Wednesday Evenings Thursday Breakfast Friday Lunch Saturday Lunch Sunday Supper

How many hours a week are you available? _____

Which areas of volunteering would you like to know more about?

Addictions	Gift Shop	Outcome Studies/Research
Admitting	Horticulture	Pastoral Care
Archives	Library	Patient Representative
Café	Mealtime Supervision(ED)	Recreation
Computer/Internet Coaching	Older Adults	Tours
Crafts	One-to-one Interaction	Volunteer Association
Escorting		Activities/Board
Other (please explain):	_____	

Please indicate skills or interests you are willing to share as a volunteer:

Accounting	Gardening	Receptionist
Art	Historian	Research Methodology/Statistics
Buyer for Retail Business	Leadership	Retail Experience
Cash Handling	Marketing	Sales
Clerical	Mathematical Aptitude	Sewing
Communications	Mediator	Special Events
Computer	Music (play instrument, sing)	Sports & Leisure Activities
Crafts	Organizational	Tutoring/Coaching
Customer Service	People Skills	Visiting
Data Entry	Problem Solving	Window/Display Designer
Floral Arranging/Designing	Public Speaking/Presentations	Writing
Fundraising		
Other (please explain):	_____	

I hereby certify that all information included in this application is true.

Signature: _____ Date: _____

Thank you for your time and interest in Homewood Health Centre. Suitable applicants will be contacted within two weeks of receiving this application. Please note that there may not be vacancies in all volunteer positions when you apply. Applications are kept on file for 3 months.

Please return this application to: **Volunteer Services Department
Homewood Health Centre
150 Delhi Street
Guelph, ON N1E 6K9
or Fax (519) 767-3564**

APPLICATION FOLLOW UP / FOR OFFICE USE ONLY

Call #1: Interview arranged Date: Time: Message left on answering service Message left with other individual Name: No answering service Other (line busy, not in service):	Call #2: Interview arranged Date: Time: Message left on answering service Message left with other individual Name: No answering service Other (line busy, not in service):	Call #3: Interview arranged Date: Time: Message left on answering service Message left with other individual Name: No answering service Other (line busy, not in service):
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------